



Commonwealth of Virginia
 Department of Aviation
 5702 Gulfstream Road
 Richmond, VA 23250-2422
 Tel. 804-236-3637 Fax 804-236-3635
 1-800-292-1034
 www.doav.virginia.gov

For DOAV Use Only
 DATE STAMP BELOW

Change in Status Form

Instructions

Use this form to report sale of aircraft, change in aircraft location or other changes in aircraft status.

Part 1: Your Information

Name: _____
 Street Address: _____
 City, State ZIP: _____
 Phone Number: _____
 Email Address: _____

Part 2: New Owner Information

Date of Sale: _____
 New Owner(s) Name: _____
 Street Address: _____
 City, State ZIP: _____
 Phone Number: _____

Part 3: Aircraft Information

FAA Registration Number: _____
 Serial Number: _____
 City/County to which personal
 property tax is paid on
 aircraft: _____
 Based Airport: _____

Changes in Status: Aircraft is now registered in the state of: _____
 Effective date: _____
 Aircraft destroyed as of: _____
 Aircraft does not have an *FAA Certificate of Airworthiness* as of: _____
 Other changes (Explain and include date): _____

Part 4: Supporting Documents

Provide one or more of the following:

- Personal property tax receipt from locality to which you moved
- Copy of the aircraft registration from the other state
- Bill of sale or agreement
- Letter from insurance company giving the date the aircraft was removed from your policy
- Copy of last annual inspection

Name (Please Print)	Signature	Date

Application for Public-use Airport License or License Modification