



Virginia Aviation Board
Meeting Minutes

The Virginia Aviation Board held a meeting on Thursday, November 17, 2022, at the Virginia Department of Aviation, Passenger Hangar, 5702 Gulfstream Road, Richmond, VA 23250.

MEMBERS

Randall P Burdette, Chairman	Present
Sophie Chafin Vance, Region 1	Present
Victoria Cox, Region 2	Present
Roderick D. Hall, Region 3	Present
Alan C. Abbott, Region 4	Present
Cheryl P. McLeskey, Region 5	Absent
Donald T. Robertson, Region 6	Present
Vanessa Christie, Region 7	Present

OTHER ATTENDEES

Brian Stevens	Office of the Attorney General
Greg Campbell, Director	Virginia Department of Aviation

DOAV staff, state government representatives, federal government representatives, airport sponsors and managers, consultants, engineers, business owners, and city and county representatives were also present.

1. Call to Order Randy Burdette, Chairman

The chairman called the meeting to order at 10:00 a.m.

2. Review and approve August 11-12, 2022 minutes Randy Burdette, Chairman

Motion to approve: Hall

Second: Abbott

Vote: Aye: Vance, Cox, Hall, Abbott, Robertson, Christie; Nay: none

3. DOAV Update

- A. Director Greg Campbell, DOAV

Director Campbell provided an update on agency activities including the completion of runway projects at Hummel Field and Gordonsville; the restructuring of the Airport Services Division; the implementation of the digital process for grant processing; and the start of the *Airport Program Manual* review.

B. Communications & Education John Campbell, DOAV

Mr. Campbell announced the agency had received national and state awards for the education programs with the ICON-A5, which has built considerable interest in the program with schools. He added that the online payment portal for aircraft registration should launch in Spring 2023.

4. VAOC Report Melinda Crawford, VAOC

Ms. Crawford provided an update on VAOC activities including the success of the Maintenance Workshop, the legislative day scheduled for January 26, and the planning of the Spring Workshop.

5. VABA Report Craig Whitham, VABA

Mr. Whitham reported on VABA activities including legislative priorities for the coming General Assembly session and the legislative reception scheduled for January 25, 2023.

6. New Business

A. Ingalls Field Terminal Project John Hart, DOAV

Mr. Hart provided information on issues identified at the Ingalls Field Terminal and introduced Mr. Jeff Ford, chairman of the Bath County Airport Authority, who provided a presentation to the board.

Motion to approve a tentative allocation for up to 90 percent of the cost of the temporary trailer rental not to exceed \$30,000 in state funding for a period of 1 year after trailer installation:

Motion to approve: Cox

Second: Hall

Vote: Aye: Vance, Cox, Hall, Abbott, Robertson, Christie; Nay: none

Motion to approve Ingalls Field's terminal building conceptual study for funding after the fact, since terminal building conceptual studies are required in accordance with the *Airport Program Manual* Appendix B.2, and that terminal building conceptual studies be considered for inclusion in the list of eligible items after the fact in *Airport Program Manual* section 5.4.1:

Motion to approve: Cox

Second: Christie

Vote: Aye: Vance, Cox, Hall, Abbott, Robertson, Christie; Nay: none

B. Consideration of Amended FY23 Entitlement Utilization Plans Mike Swain, DOAV

Mr. Swain presented revisions to FY23 Entitlement Utilization Plan for the Newport News-Williamsburg International Airport. Staff recommends approval of the amended plan.

Motion to approve: Cox

Second: Christie

Vote: Aye: Vance, Cox, Hall, Abbott, Robertson, Christie; Nay: none

C. Virginia Aviation Board Review Mike Swain, DOAV
Tentative Allocations from the Commonwealth Aviation Fund

Mr. Swain presented the project requests and staff recommendations. The board actions are summarized below.

For Region 1, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Blue Ridge Regional Airport	Land Acquisition - Runway 13 RPZ/Part 77	Approved	\$94,097.00
Twin County Airport	Box Hangar Site Preparation (Construction)	Approved	\$508,000.00
Virginia Highlands Airport	Runway 6-24 Extension - Phase 4 (Construction) - INCREASE	Approved	\$145,556.00

Motion to approve: Vance

Second: Hall

Vote: Aye: Vance, Cox, Hall, Abbott, Robertson, Christie; Nay: none

For Region 2, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Bridgewater Air Park	Runway Lighting Rehabilitation (Design)	Approved	\$59,200.00
Ingalls Field	Fueling System Upgrade - Replacement Self-Serve System (Construction)	Approved	\$14,117.00

Motion to approve: Cox

Second: Vance

Vote: Aye: Vance, Cox, Hall, Abbott, Robertson, Christie; Nay: none

For Region 3, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Manassas Regional Airport	Siting Analysis & Equipment Requirements for New ATCT (FAA Reimbursable Agreement)	Approved	\$120,875.34
Stafford Regional Airport	Fueling System Upgrade - Reclaimed Fuel Vessels (Construction) - INCREASE	Approved	\$1,326.00
	Security Gate/Access Control (Construction)	Approved	\$37,606.00

Motion to approve: Hall

Second: Robertson

Vote: Aye: Vance, Cox, Hall, Abbott, Robertson, Christie; Nay: none

For Region 4, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Hanover County Municipal Airport	Runway 16-34 Rehabilitation (Construction Inspection)	Approved	\$11,200.00
Lake Anna Airport	Easement Acquisition Services - Obstruction Removal - INCREASE	Approved	\$7,396.00
	Runway Seal Coat and Marking (Construction)	Approved	\$68,000.00
Richmond Executive - Chesterfield County Airport	Airfield Drive Rehabilitation (Construction)	Approved	\$670,640.00

Motion to approve staff recommendations for Region 4 and to approve an exception to *Airport Program Manual 5.6* Project Scoping on behalf of the Richmond Executive-Chesterfield County Airport for the

construction administration portion of the Airfield Drive Rehabilitation (Construction) project to be submitted for the February 2023 meeting:

Motion to approve: Abbott

Second: Robertson

Vote: Aye: Vance, Cox, Abbott, Robertson, Christie; Nay: Hall

For Region 5, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Allen C. Perkinson Municipal Airport	Taxiway & Apron Lighting (Design)	Approved	\$45,200.00
Danville Regional Airport	Runway 13-31 Shoulders Seal Coating (Construction)	Approved	\$68,056.00

Motion to approve: Cox

Second: Hall

Vote: Aye: Vance, Cox, Hall, Abbott, Robertson, Christie; Nay: none

For Region 6, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Emporia-Greenville Regional Airport	Taxiway & Apron Rehabilitation (Design) (AIP)	Approved	\$1,740.00
	Taxiway & Apron Rehabilitation (Design) (non-AIP)	Approved	\$6,822.40
Lake Country Regional Airport	Replace/Upgrade Avgas Pump	Approved	\$8,795.00
	Slope Mower	Approved	\$26,250.00

Motion to approve staff recommendations with the exception of the Taxiway & Apron Rehabilitation (Design) (non-AIP) project at the Emporia-Greenville Regional Airport and to approve funding for the project: Robertson

Second: Christie

Vote: Aye: Vance, Cox, Hall, Abbott, Robertson, Christie; Nay: none

For Region 7, staff recommended the following:

Airport	Project Description	VAB Action	Amount
Chesapeake Regional Airport	Easement Acquisition - Phase 2 (Deal, Manos Robinson, Duncan)	Approved	\$40,008.00
	Runway & Taxiway Lighting Rehabilitation (Construction) - INCREASE	Approved	\$23,200.00
	T-Hangar Taxilanes Rehabilitation - Phase 3 (Design)	Approved	\$108,000.00
Hampton Roads Executive Airport	Apron & Wash Rack (Construction) - INCREASE	Approved	\$219,957.00
	TracSweep FOD Sweeper	Approved	\$8,805.15
	West Apron Hangar Site (Construction) - INCREASE	Approved	\$33,374.47
	West Apron Hangar Site (Construction) - INCREASE - MISSED OPPORTUNITY	Approved	\$76,045.52
Hummel Field	Realign and Extend Runway (Design/Construction)	Approved	\$1,210,086.00

	Runway Lighting Replacement (Design/Construction)	Approved	\$160,000.00
Suffolk Executive Airport	T-Hangar 'G' Site Preparation (Environmental Coordination)	Approved	\$16,000.00
Williamsburg-Jamestown Airport	Fueling System Upgrade - Water Defense System (Construction)	Approved	\$5,586.00

Motion to approve: Christie

Second: Cox

Vote: Aye: Vance, Cox, Hall, Abbott, Robertson, Christie; Nay: none

7. Public Comment Period Randy Burdette, Chairman

No public comments were offered.

8. Board Member Comments and Reports Randy Burdette, Chairman

Region 1: None

Region 2: Ms. Cox echoed Director Campbell's earlier comments for Gordonsville and noted this was a product of the Department's Rural Runway Rehabilitation Program, which is a 95/5 match program versus the 80/20 match program. She added that this project helps remote communities get airports in safe condition and that Eagles Nest and New Market have also participated. She congratulated the department on the value and success of the program.

Region 3: Mr. Hall congratulated the agency on the national award. He was pleased to hear about the electronic migration. He noted the successful completion of the Stafford Airport runway extension and thanked all who had a hand in it. He noted that the FAA reauthorization is expiring next year. He noted that Congressional committees are talking with stakeholders regarding policy priorities in advance of legislation. He recommended engaging your national trade association with input. He extended birthday wishes to Jason Davis.

Region 4: Mr. Abbott noted that Hanover Airport's new terminal building is now open and a partnership with Hanover Museum to display artwork on a rotating basis. He noted the planning and rehabilitation of the Hanover airfield in April, resulting in being closed for a week or so. He added Hanover Airport's gratitude for the support.

Region 6: Mr. Robertson extended thanks to all in attendance. He expressed excitement about aviation on the horizon but is concerned about the impacts on and sustainability of smaller airports especially where fuel sales are concerned.

Region 7: Ms. Christie extended thanks to all VAB members for help to streamline the process earlier and to staff members for their tenure and ongoing efforts and enthusiasm. She added her congratulations on the awards.

Director: None

Chairman: He acknowledged the education program awards and that the work they have accomplished is fantastic. He invited all VAB members to attend the Legislative Reception. He stated that he attended the Aviation Hall of Fame Banquet and noted that two of the four recipients acknowledged the Department and aviation work done in Virginia among the better programs to work with. Mr. Burdette noted the success at Hummel and Gordonsville.

9. Adjournment Randy Burdette, Chairman

The meeting adjourned at 11:20 am.

Motion to approve: Hall

Second: Robertson

Vote: Aye: Vance, Cox, Hall, Abbott, Robertson, Christie; Nay: none

