



DOAV Independent Security Audit Checklist

Part 1: Reporting Information

Name of Airport: _____

Reported By: _____ Title: _____

Phone: _____ Email: _____

Signature

Date

Part 2: Airport Entrance & Parking Lot

1. Is airport entrance(s) clearly identified? Y N

If no, describe deficiency and corrective action: _____

2. Is signage present indicating airport property for official-use only? Y N

If yes, describe deficiency and corrective action: _____

3. Are airport ground well maintained? Y N

If no, describe deficiency and corrective action: _____

4. Are exterior lights working? Y N

If no, describe deficiency and corrective action: _____

5. Do exterior light fixture covers need cleaning or repairs? Y N

If yes, describe deficiency and corrective action: _____

6. Is directional signage present and in good condition (not bent, not faded, legible) to:

a. indicate appropriate parking spots (reserved, visitor, etc.)? Y N

If no, describe deficiency and corrective action: _____



b. direct visitors to terminal? Y N

If no, describe deficiency and corrective action: _____

c. indicate the AOA is for "Pilots and Passengers Only"? Y N

If no, describe deficiency and corrective action: _____

7. Are unauthorized/abandoned vehicles present? Y N

If yes, describe deficiency and corrective action: _____

Part 3: Building Exteriors

1. Are buildings and hangars locked when not in use/unattended? Y N

If no, describe deficiency and corrective action: _____

2. Are exterior doors in good working condition? Y N

If no, describe deficiency and corrective action: _____

3. Are exterior lights working? Y N Day

If no, describe deficiency and corrective action: _____

4. Do exterior light fixture covers need cleaning or repairs? Y N

If yes, describe deficiency and corrective action: _____

5. Is information signage present and in good condition (not bent, not faded, legible)? Y N

If no, describe deficiency and corrective action: _____

6. Are building exteriors well maintained (no broken windows, finish in good condition, etc)? Y N

If no, describe deficiency and corrective action: _____



Part 4: Building Interiors

1. Are non public-use areas clearly marked? Y N

If no, describe deficiency and corrective action: _____

2. Are non public-use areas secured when not in use? Y N

If no, describe deficiency and corrective action: _____

Part 5: Apron

1. Are unauthorized vehicles in the AOA? Y N

If yes, describe deficiency and corrective action: _____

2. Is signage present and in good condition (not bent, not faded, legible) to:

- a. direct pilots to transient/based parking locations? Y N

If no, describe deficiency and corrective action: _____

- b. remind pilots to lock (double) their aircraft? Y N

If no, describe deficiency and corrective action: _____

- c. direct transient pilots to check-in at terminal? Y N

If no, describe deficiency and corrective action: _____

3. Are parked aircraft secured? Y N

If no, describe deficiency and corrective action: _____

Part 6: Fuel Farm

1. Is fencing in good condition? Y N

If no, describe deficiency and corrective action: _____



2. Are gates secured? Y N

If no, describe deficiency and corrective action: _____

3. Are lights working? Y N Day

If no, describe deficiency and corrective action: _____

4. Do light fixture covers need cleaning or repairs? Y N

If yes, describe deficiency and corrective action: _____

5. Are warning signs posted and in good condition (not bent, not faded, legible)? Y N

If no, describe deficiency and corrective action: _____

6. Are any signs of fuel leakage visible? Y N

If yes, describe deficiency and corrective action: _____

Part 7: Airfield/Other

1. Is fencing in good condition? Y N

If no, describe deficiency and corrective action: _____

2. Is minimum 10-foot clear space maintained between fence and vegetation/obstacles? Y N

If no, describe deficiency and corrective action: _____

3. Are gates secured? Y N

If no, describe deficiency and corrective action: _____



4. Are lights working? Y N

If no, describe deficiency and corrective action: _____

5. Do light fixture covers need cleaning or repairs? Y N

If yes, describe deficiency and corrective action: _____

6. Are cameras working and in good condition (lens clean, mounted properly, etc)? Y N

If no, describe deficiency and corrective action: _____

7. Are "No Trespassing" and warning signs in good condition (not bent, not faded, legible)? Y N

If no, describe deficiency and corrective action: _____

8. Does the airport's security plan contain procedures for the following? Y N N/A

- emergency contact information (other than 911)
- AOA access requirements
- vehicle policy
- aircraft policy
- suspicious activity
- suspicious items
- bomb threat against
- air piracy
- daily/weekly/monthly inspections
- medical emergency
- airport closure
- fire
- special events
 - i. air shows
 - ii. VIP visits
 - iii. civil disturbance - crown control

If no, describe deficiency and corrective action: _____

Security Plan date: _____

9. Do new leases for land/facilities address security and tenant responsibility? Y N

If no, describe deficiency and corrective action: _____



10. Do hangar leases provide for the right of inspection? Y N

If no, describe deficiency and corrective action: _____

11. Does airport maintain copy of keys/combos for inspections? Y N

If no, describe deficiency and corrective action: _____

12. Do the Minimum Standards/Rules & Regulations address the following? Y N N/A

- through the fence operations
- authorization for hangar inspections
- agricultural operations
- flight instruction
- aircraft security
- vehicle access
- visitors
- fueling requirements

If no, describe deficiency and corrective action: _____

13. Has the airport updated tenant contact information in the last 18 months? Y N

If no, describe deficiency and corrective action: _____

14. Does the airport map contain the following? Y N

- airport layout
- emergency services preferred routes and staging areas
- hazardous material locations
- utility shutoffs
- unsafe (fire, bomb threat, hijacking) aircraft parking areas

If no, describe deficiency and corrective action: _____

15. Do local emergency service providers have the latest version? Y N

If no, describe deficiency and corrective action: _____



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16. Do dark areas exist around buildings and/or parking areas? Y N

If no, describe deficiency and corrective action: _____

17. Has the airport conducted exercises with local emergency services within the last year? Y N

If no, describe deficiency and corrective action: _____

18. Additional information not addressed above:
