



Commonwealth of Virginia
DEPARTMENT OF AVIATION
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 Richmond, Virginia 23250-2422
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 1-800-292-1034
 www.doav.virginia.gov

DEPARTMENT OF AVIATION USE ONLY:	
VA Registration #	_____
Expiration Date	_____
Check Number	_____
Fee Amount	_____

Aircraft Registration Application Commercial Fleet/Noncommercial Dealer Fleet Part 1 – Owner Information

INSTRUCTIONS:	<ul style="list-style-type: none"> • Type or print all information • Return completed form with the following: <ol style="list-style-type: none"> 1. Current copy of Insurance Binder or Insurance Declaration Page for aircraft 2. Registration fee payment (Check or money order payable to the Treasurer of Virginia)
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Check One: (Fee \$75.00)	<input type="checkbox"/> Commercial Fleet Registration <i>(please provide) Fleet Number</i> _____ <input type="checkbox"/> Commercial Fleet Registration RENEWAL
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Check One: (Fee \$50.00)	<input type="checkbox"/> Noncommercial Dealer Fleet Registration <i>(please provide) Dealer Number</i> _____ <input type="checkbox"/> Noncommercial Dealer Fleet Registration RENEWAL
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Section 1 – Primary Owner Information	
Name of Primary Owner	FEIN/SSN
Address	Home Phone (Area code & number)
City, State, ZIP Code	Business Phone (Area code & number)
E-Mail Address	Cell Phone (Area code & number)
Ownership Type	<input type="checkbox"/> Individual Ownership <input type="checkbox"/> Joint Ownership <input type="checkbox"/> Fractional Ownership
<input type="checkbox"/> Check if more than one owner. (List names of owners on page 3.)	

Section 2 – Additional Information for Businesses			
Incorporation Date		State of Incorporation	
Contact Person and Title			
Contact's Phone		Contact's Email	

Section 3 – Aircraft Registration Information

Virginia Contract Carrier Permit Number

A contract carrier permit must be obtained if you give or provide flight instruction for compensation, or transport passengers or cargo in Virginia. If your aircraft is being leased and used for flight instruction the lessee is required to obtain a permit.

Section 4 – Insurance Information

Insurance Policy Number

Insurance Company

Issuing Agency

Insurance Effective Date

Insurance Expiration Date

Section 5 – Aircraft Information

Number of aircraft to be covered by this fleet registration

Please list each NEW aircraft on the form titled “Part 2 – Aircraft Information”. For previously registered aircraft, provide the “Aircraft Registration Renewal” form included in this package.

Section 6 – Financial Responsibility

Minimum financial responsibility required for each aircraft by the Code of Virginia, §5.1 - 88.2:

OPTION 1

Bodily Injury to or Death of One Person in Any One Accident	\$50,000
AND Bodily Injury to or Death of Two or More Persons in Any One Accident	\$100,000
AND Injury to or Destruction of Property of Others in Any One Accident	<u>\$25,000</u>
	\$175,000

Or, a Single Limit Policy Covering Bodily Injury and Property Damage \$250,000

OPTION 2

Execution of a bond by a licensee and by a surety company authorized to transact business in this Commonwealth conditioned for payment in amounts and under the same circumstances as would be required in a policy of bodily injury liability and property damage liability insurance, as required by the provisions set forth above.

OPTION 3

\$250,000 in cash delivered to the Virginia Department of Aviation or an irrevocable letter of credit in the amount of \$250,000 from a depository institution as defined in §2.2-4701. Such money or securities so delivered to the Virginia Department of Aviation shall be placed by it in the custody of the State Treasurer and shall be subject to execution to satisfy any judgment within the limits on amounts required for personal injury and property damage liability insurance.

Section 7 – Certification by Owner

The undersigned certifies that all decals received will be used only on those aircraft owned by the name listed on this application.

The undersigned will submit a *Commercial Fleet and Noncommercial Dealer Fleet Quarterly Report* listing all aircraft covered under this fleet registration from the preceding 3 months. The undersigned will immediately notify the Virginia Department of Aviation upon the sale of any aircraft covered by this fleet registration.

If the undersigned is a noncommercial dealer, the undersigned certifies that no aircraft covered by this fleet registration will be used for any purpose other than for flight demonstration in anticipation of pending sale, and further certifies that no aircraft covered by this fleet registration will be used for personal use, rental, charter or for any purpose from which revenue is derived.

The undersigned agrees to maintain insurance coverage or other means of financial responsibility at least to the amounts required by the *Code of Virginia, §5.1 – 88.2*.

I declare that this application has been examined by me and to the best of my knowledge and belief is true, correct and complete.

Primary Owner Name (Please Print)	Signature	Date

Multiple Owners

Name	
Address	
City, State ZIP	
Phone Number	
Email Address	

Name	
Address	
City, State ZIP	
Phone Number	
Email Address	

Name	
Address	
City, State ZIP	
Phone Number	
Email Address	