



Application for Public-use Airport License Renewal

Instructions

- Complete Parts 1 and 2.
- Provide payment of the **\$25.00** fee, either by check made payable to the **Treasurer of Virginia** or electronic payment per instructions available from DOAV.
- Submit the application and fee, if paying by check, to the Airport Services Division of the Virginia Department of Aviation.

Part 1: Airport and Applicant Information

Name of Airport: _____

Name of Sponsor: _____

Address of Sponsor: _____

Name of Contact Person: _____

Phone for Contact Person: _____

Email for Contact Person: _____

Part 2: Applicant Certification

The undersigned submits this application to the Virginia Department of Aviation in accordance with *Code of Virginia* §5.1-7 and *Virginia Administrative Code*, Chapter 20 Regulations Governing the Licensing and Operation of Airports and Aircraft and Obstructions to Airspace in the Commonwealth of Virginia, Part III Airports and Landing Areas (24 VAC 5-20-120 et seq). The undersigned certifies that he or she is an authorized representative of the sponsor of the airport for which this license is being sought.

| | |
|--------------|-------|
| _____ | _____ |
| Signature | Date |
| _____ | _____ |
| Printed Name | Phone |
| _____ | |
| Title | |

Part 3: Virginia Department of Aviation Action (agency use only)

Application received: _____

Renewal fee received: _____

License inspection conducted: _____

License issued or denied: _____