



COMMONWEALTH of VIRGINIA

Randall P Burdette
Director

Department of Aviation
5702 Gulfstream Road
Richmond, Virginia 23250-2422

V/TDD • (804) 236-3624
FAX • (804) 236-3635

February 18, 2016

MEMORANDUM

To: Airport Sponsors and Managers

From: Randall P Burdette, Executive Director

RPB

Subject: VAB Allocations for February 18, 2016

The Virginia Aviation Board (VAB) considered the following project requests for allocations from the Commonwealth Airport Fund for Fiscal Year 2016 at its meeting on February 18. A summary of the action taken by the VAB is provided below. For approved project requests, the tentative allocations were made contingent on sponsors certifying that local funds are available to support the cost of the proposed development.

Airport	Project Description	VAB Action	Amount
Region 1 – Charles M. Quillin			
Blue Ridge Regional Airport	Storm Water Pollution Prevention Plan Update	Approved	\$6,769.00
Virginia Highlands Airport	Runway 6-24 Extension - Land Acquisition - Johnson (92) (Fee) - BRIDGE LOAN	Approved Multi-Year Bridge Loan Concept	N/A
	Runway 6-24 Extension - Land Acquisition - Snead (90) (Fee) - BRIDGE LOAN		
	Runway 6-24 Extension - Supplemental Environmental Assessment	Disapproved	N/A
Region 2 – Robert H. Hahn, Jr.			
No project requests were received.			
Region 3 – Derek M. Hardwick			
Warrenton-Fauquier Airport	State Route 610 Improvements (Design)	Disapproved	N/A
	Terminal Apron (Design)	Approved	\$32,000.00
	Terminal Area Site Preparation (Design)	Approved	\$56,000.00
	Terminal Building (Design)	Approved	\$188,460.00
	Terminal Entrance Road (Design)	Approved	\$14,400.00
Winchester Regional Airport	North Side Connector (Construction)	Disapproved	N/A
Region 4 – Roderick D. Hall			
New Kent County Airport	Terminal Building Furniture	Approved	\$3,963.00
Region 5 – Daniel G. Oakey			
Allen C. Perkinson Municipal Airport	Airport Layout Plan Update	Approved	\$20,000.00



Airport	Project Description	VAB Action	Amount
Region 6 – William E. Coburn			
	No project requests were received.		
Region 7 - Cheryl P. McLeskey			
Accomack County Airport	Secondary Airport Control Station Survey Markers	Approved	\$1,312.00
Hampton Roads Executive Airport	Environmental Coordination (CatEx) - Pavement Rehabilitation	Approved	\$12,400.00
	Replacement Box Hangar Site Preparation (Design)	Approved	\$57,200.00
Suffolk Executive Airport	Runway 4-22 Rehabilitation (Design)	Disapproved	N/A
	Terminal Parking Rehabilitation & Expansion (Design)	Approved	\$81,600.00

For the Virginia Highlands Airport, the board approved the concept for a multi-year bridge loan over four years for the land acquisition services costs and the land acquisition fee simple purchase of the Johnson and Snead parcels. The total funding will be \$1,371,324.15 to be allocated at \$342,831.04 per year. The allocation of the first year funding would be made by the VAB at its August 2016 meeting with the remaining allocations to be made at the three subsequent August board meetings based on the availability of General Aviation Discretionary Funds and without the project having to re compete for funding against other projects. A grant agreement from DOAV shall be made available after the August 2016 VAB meeting and amended for additional funding after the three subsequent August board meetings. A repayment schedule will be included in the grant agreement. It is anticipated that FAA will reimburse the sponsor for the land purchases as the funds are programmed in federal fiscal year 2021. Four annual bridge loan reimbursements to DOAV will begin no later than December 31, 2021, regardless of whether FAA has reimbursed the airport sponsor, with the fourth reimbursement being due no later than December 31, 2024.

Sponsors with state funded projects (non-AIP projects) that were approved by the VAB need to submit an Airport Capital Project application to the Virginia Department of Aviation (DOAV) within 60 calendar days of the VAB meeting. DOAV will use the project application to prepare a grant agreement that will be offered to the sponsor for execution. Project related activities undertaken before a grant is executed will not be eligible for state reimbursement. No state reimbursements will be made until an executed grant agreement has been received by DOAV. Information on the application and grant process to be followed by all sponsors is provided in section 6.5 Agreement Process of DOAV's *Airport Program Manual*, available online at www.doav.virginia.gov.

Tentative allocations for state funded projects for which DOAV has not received a state grant application within 60 calendar days may be withdrawn by the VAB.

Projects were disapproved due to either the lack of available state funding, incomplete technical elements of the request, or unmet eligibility criteria. Sponsors with projects that were disapproved should contact their assigned DOAV planner or engineer for assistance in resolving any outstanding issues. The funding requests and supporting documentation that were entered into Airport IQ for these projects have been returned to the Grant Requests module in Airport IQ. Sponsors should revise the request data as needed and submit the projects for the VAB meeting at which they want the request considered. Unfunded project requests will not be automatically resubmitted by the Airport IQ program or by DOAV.

Should you have any further questions, please contact Cliff Burnette, Director, Airport Services Division at 804-236-3646 or cliff.burnette@doav.virginia.gov.

ec: Virginia Aviation Board
 Roger Bowling, Finance and Administrative Division
 Airport Services Division